



# Transfer-In Status Verification Form

This form is not a letter of acceptance. It is used to collect and verify student information.

1. Complete the student section of this form (part 1), then ask your current / most recent school advisor to fill out the advisor section (part 2). Your advisor will return this form directly to Seattle Colleges.
2. Request that your current school release your SEVIS (immigration) record to Seattle Colleges. Ask your advisor what documentation is needed to make this request.

## Part 1: To be completed by the STUDENT

Name: \_\_\_\_\_  
Last/Family Name First Name Middle Name(s)

Current School SID: \_\_\_\_\_

Seattle Colleges EMPLID (if known): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

First Quarter at Seattle Colleges will be: \_\_\_\_\_

Seattle Colleges campus you will attend: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Will you travel outside the U.S. before beginning your program at Seattle Colleges?  No  Yes

If yes, What are your expected dates of travel?

Leaving the U.S.: \_\_\_\_\_

Returning to the U.S.: \_\_\_\_\_

"I authorize my current/previous school to provide Seattle Colleges with information about my immigration status and transfer eligibility."

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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Part 2: To be completed by an INTERNATIONAL STUDENT ADVISOR (Designated School Official only)

- This information is only used for admission purposes. It is not a request to transfer student's SEVIS record. Once the student's status has been confirmed we will issue an acceptance letter.
- Please do not release a terminated or completed record without confirmation from Seattle Colleges.

Dates of Enrollment: From \_\_\_\_\_ To \_\_\_\_\_

Student SEVIS ID: \_\_\_\_\_

Anticipated SEVIS Transfer Release Date: \_\_\_\_\_

To the best of your knowledge, has the student maintained non-immigrant status?  Yes  No

If no, please provide the reason and the date of SEVIS record termination:

\_\_\_\_\_

Has the student been authorized for any of the following? If yes, please check box(es) and list dates.

- Vacation terms: \_\_\_\_\_
- Leave of Absence: \_\_\_\_\_
- Medical Leave: \_\_\_\_\_
- CPT: PT or FT, dates: \_\_\_\_\_
- OPT: PT or FT, dates: \_\_\_\_\_

Any other issues we should be aware of?

\_\_\_\_\_

DSO Signature \_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_  
Last/Family Name First Name

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of School (as it appears in SEVIS): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

\_\_\_\_\_

Email completed form to: [IntlAdmissions@seattlecolleges.edu](mailto:IntlAdmissions@seattlecolleges.edu)

When ready, release active SEVIS record to the college noted in the student's acceptance letter:

- North Seattle College: SEA214F00001004
- Seattle Central College: SEA214F00001000
- South Seattle College: SEA214F00001005