

INTERNATIONAL PROGRAMS

Application for F-1 Visa International Student Employment at Seattle Central College

IMPORTANT: International Students who are able to communicate in English are eligible to work on campus up to *20 hours per week during the academic quarter* and up to *40 hours per weeks during breaks if permitted by employer.*

*** Submitting an application does not guarantee a job position! ***

For which position are you applying? _____

Student ID Number: _____ - _____ - _____

Today's Date: _____

Name: _____

Phone #: _____

E-mail: _____

Are you 18 or older? Yes No

Do you have a Social Security Card (required for work)? Yes No

How many quarters have you been at Seattle Central? _____

Please list the courses you are currently taking: _____

What is your intended major? _____

When will you graduate from Seattle Central? (Please list quarter and year.) _____

What language(s) do you speak? _____

What days and hours are you available to work? Place an X in the chart for the hours you can work.

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 9:00 am					
9:00 - 10:00 am					
10:00 - 11:00 am					
11:00 am - 12:00 pm					
12:00 - 1:00 pm					
1:00 - 2:00 pm					
2:00 - 3:00 pm					
3:00 - 4:00 pm					
4:00 - 4:30 pm					
<i>Summer Only</i>					
4:30 - 5:00 pm					
5:00 - 5:30 pm					

Please list your job skills in detail. [examples: data entry, bookkeeping, filing, etc.]

Have you ever used the following office equipment?

Fax Machine: Yes No

Office Phone System: Yes No

* Computer: Yes No

Printer / Copier: Yes No

* If yes, please list the software/programs you are familiar with and how long you have used the program:

Please list your previous work experience:

Company Name: _____ Job Title: _____

Dates of Employment: From: _____ To: _____

Job Description: _____

Education – Colleges or High School

Name and Location: _____

Degree: _____

Major: _____

Date Attended: From: _____

To: _____

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Faculty / Staff Recommendation: (Not Required)

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Instructor's / Staff's Name: \_\_\_\_\_

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"I hereby declare that all the information I provided in this application is true. I also give permission to International Programs to share this information to potential employers/departments on campus."

Your Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_